

**Chester Fritz Library**  
UND FACULTY PROXY AGREEMENT

To facilitate establishing Chester Fritz Library borrowing privileges for faculty members through the use of a proxy, please submit this completed form and a photocopy of the faculty ID card.

Faculty Name \_\_\_\_\_

Department Name \_\_\_\_\_ STOP # \_\_\_\_\_

Student Authorized \_\_\_\_\_ Student EMPLID # \_\_\_\_\_

Inclusive Dates Needed for Privileges \_\_\_\_\_

(fall / spring ; a single semester – note: form needs to be renewed each year)

*The student listed above will responsibly check out materials for the above listed faculty member only, using the faculty ID card. They will present a copy of this form, along with a photocopy of the faculty ID card, and their own, to verify their identity, each time.*

This form authorizes the student employee to act on behalf of the faculty member at the Chester Fritz Library for the following privileges:

Circulation    ILL    Circulation & ILL

The faculty member agrees to abide by rules and regulations governing use of library materials, including payment of costs for overdue, damaged and/or lost library materials.

Signature, Faculty Member: \_\_\_\_\_ DATE \_\_\_\_\_

Please sign and submit this form, and a photocopy of the faculty ID card to:

Access Services  
Chester Fritz Library  
University of North Dakota  
3051 University Ave., Stop 9000  
Grand Forks, ND 58202-9000

If you have any questions, please contact Naomi Frantes at 701-777-4648 or email [naomi.frantes@library.und.edu](mailto:naomi.frantes@library.und.edu)

This form can be found online at: <http://library.und.edu/about/policies/facultyproxy.pdf>